

JUNIOR COUNSELOR

Employed by: Girls Club of Greenfield

Responsible to: Senior Counselor, Specialists, Director and Assistant Director

Purpose of Job: To assist Senior Counselors and Specialists in guiding and supervising campers at Camp Lion Knoll and the Girls Club to help in providing a safe, positive and enjoyable camp experience.

RESPONSIBILITIES:

1. Assist with maintaining safety and supervision of children at the Girls Club during before or after camp care (depending on schedule).
2. Supervise and maintain the safety of children while boarding, riding and exiting the camp bus (if applicable).
3. Help Senior Counselor with the supervision and organizing of the group during meetings, activities and mealtime.
4. Assist Senior Counselors and/or instructors with planned activities by participating in activities and helping campers as needed.
5. Participate in camp and/or group activities which include nature, art, music, sports, swimming and special activities.
6. Provide a safe and constructive environment for the campers and enforce all camp policies, rules and regulations in a positive manner.
7. Model appropriate camp behavior, encourage campers and provide them with a positive view of themselves, you and camp in general, always using positive language.
8. Follow Girls Club behavior plan.
9. Assist Senior Counselors with general maintenance duties such as setting up meals, cleaning up spills, assisting campers with changing into swimsuits, supervising the bathroom/bathhouse and helping keep camp clean.
10. Must be able to lift 50 lbs.
11. Any additional duties as assigned by the Senior Counselor, Asst, Director or Director.
12. Follow Girls Club Professional Conduct policy