

# Girls Club of Greenfield Valley Play School

35 Pierce Street  
Greenfield, MA 01301  
(413) 774-7407

## Child Guidance Policy

1. Encourage appropriate behavior at all times with positive reinforcement and consistent guidance.
2. Teachers will encourage children to work out grievances through problem solving techniques.
3. Where appropriate and feasible, children shall participate in the establishment of rules, policies and procedures.
4. Redirection and choices are used to promote appropriate behavior.
5. When inappropriate behavior continues and previous steps are ineffective, the child may need to be removed from the situation until s/he is able to rejoin the group.

This could include a quiet area in the classroom or in an emergency situation (i.e., child's safety is at risk, other children or adult's safety is at risk and/or the child is damaging equipment), the child will be moved to a safe area out of the classroom such as the hallway or an office. If needed, a supportive hold may be used and only be sustained long enough to remove the child from an unsafe situation or keep him/her from hurting self or others. The child will always be supervised by a teacher or director. The child will break for no more than one minute per year of her/his age or until the child exhibits readiness to return.

Should the behavior continue or escalate and the previous steps are ineffective, the child's parent/guardian may be called to remove child from program for remainder of day.

6. Behavior modification strategies are worked out with assistance from the parent(s) for each child and with the child's individual needs and development in mind. (Please see referral policy.)
7. No child shall be subjected to abuse or neglect, cruel, unusual, severe or corporal punishment including: any type of physical hitting or shaking inflicted in any manner upon the body; punishments which subject a child to verbal abuse, threats, ridicule or humiliation; denial of food, rest or bathroom facilities; punishment for soiling, wetting or not using the toilet; or punishment related to eating or not eating food and no child should be left on their quiet time mat for more than 20 minutes without something to do.
8. No child will be confined to any piece of equipment for extended periods of time in lieu of supervision.
9. Failure to comply with this behavior plan will result in immediate dismissal or termination procedures for the teacher.